

ITEM 4A

MINUTES

The Directors of the **North City West School Facilities Financing Authority** and Community Facilities District 1 & 2 of the North City West School Facilities Financing Authority held a **Regular Meeting** on **June 19, 2018** at Solana Beach School District Offices, 309 North Rios Avenue, Solana Beach, CA, 92075. (The letters “JPA” will be used in place of North City West School Facilities Financing Authority and the letters “CFD” will be used in place of Community Facilities Districts 1 & 2).

1. CALL TO ORDER

The meeting was called to order by Chairperson Dill at 2:35 p.m.

ROLL CALL

Directors Present: Eric Dill, Board Chairperson, San Dieguito Union High School District
Terry Decker, Vice Chairperson, Solana Beach School District
Doug Rafner, Del Mar Union School District

Lisa Davis, Alternate Director, Solana Beach School District
Holly McClurg, Alternate Director, Del Mar Union School District

Quorum Achieved

Other Personnel, Member Districts:

Caroline Brown, Solana Beach School District
Cathy Birks, Del Mar Union School District
Tina Douglas, San Dieguito Union High School District

Administration: Mark Risco, Executive Director
Gladys Medina, Willdan Financial Services
Bob Quaid, Willdan Financial Services

Guests: Ty Dorward, Best & Krieger

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

Moved by Director Decker, seconded by Director Rafner to approve the June 19, 2018 agenda.
Ayes: Decker, Rafner, Dill. Motion Carried: 3:0:0

4. APPROVAL OF MINUTES

Moved by Director Rafner, seconded by Director Decker to approve the minutes for the March 8, 2018 Regular Meeting.

Ayes: Decker, Rafner, Dill. Motion Carried: 3:0:0

5. PUBLIC COMMENT

- There were no comments from the public.

6. FINANCIAL REPORTS

- Executive Director reported that JPA is in sound position. No further comments or discussion.

7. EXECUTIVE DIRECTORS REPORT

- A. CFD delinquency rate below 1%.
- B. City does not want to present non-City related fee increases to City Counsel. BB&K, legal counsel for the JPA, has advised that the Board can proceed effective July 1 with the new Direct Deposit Fee schedule approved at the March 2018 Board meeting.
- C. The City is also looking into options to eliminate the City's obligation to oversee the JPA pursuant to the Master Plan Agreement.
- D. Since the last Board meeting, \$3.4 million in cost reimbursements were paid from the 2005B Project Fund to SDUHSD for the Carmel Valley Middle School Expansion.

8. ACTION ITEMS

- A. Motion by Director Decker, seconded by Director Rafner to approve NCW JPA Administrative Budget for fiscal year 2018/19.

Ayes: Decker, Rafner, Dill. Motion Carried: 3:0:0.

- B. Election of NCW JPA Board Officers for fiscal year 2018/19.

1. Moved by Chairperson Dill, seconded by Vice Chairperson Decker to elect Director Rafner as Chairperson of the North City West School Facilities Financing Authority for fiscal year 2018/19.

Ayes: Decker, Rafner, Dill. Motion Carried: 3:0:0.

2. Moved by Chairperson Dill, seconded by Vice Chairperson Decker to elect Tina Douglas as Vice Chairperson of the North City West School Facilities Financing Authority for fiscal year 2018/19.

Ayes: Decker, Rafner, Dill. Motion Carried: 3:0:0.

3. Moved by Chairperson Dill, seconded by Vice Chairperson Decker to elect Mark Risco as Secretary of the North City West School Facilities Financing Authority for fiscal year 2018/19.

Ayes: Decker, Rafner, Dill. Motion Carried: 3:0:0.

- C. Motion by Director Rafner, seconded by Vice Chairperson Decker to approve the established dates and times for regular NCW JPA Board meeting for fiscal year 2018/19.

Time: 2:30 p.m., unless otherwise noted

Location: Del Mar Union School District Office
11232 El Camino Real, San Diego, CA

Proposed Regular meeting dates (for Fiscal Year 2018/19):

Thursday, **September 13, 2018**

Thursday, **December 13, 2018**

Thursday, **March 14, 2019**

Thursday, **June 13, 2019**

Ayes: Decker, Rafner, Dill. Motion Carried: 3:0:0.

- D. Motion by Vice Chairperson Decker, seconded by Director Rafner to approve the levy of the CFD 1 special tax at the maximum annual special tax for fiscal year 2018/19.

Ayes: Decker, Rafner, Dill. Motion Carried: 3:0:0.

- E. Motion by Vice Chairperson Decker, seconded by Director Rafner to approve the levy of the CFD 2 special tax at the maximum annual special tax for fiscal year 2018/19.

Ayes: Decker, Rafner, Dill. Motion Carried: 3:0:0.

9. DISCUSSIONS

- A. At Director Rafner's direction analysis was done to determine future overrun funds. Currently there are no overrun funds available. Willdan will perform quarterly reports to determine overrun funds and if any will disburse at the Boards discretion.
- B. Board reviewed of draft of proposed clean-up legislation on Direct Deposit Fees. Board will think of local legislators they would like to meet with to help advocacy with legislation. Board will revisit at the December Board meeting following November elections.

10. ADJOURNMENT OF MEETING

Moved by Director Decker, seconded by Director Rafner to adjourn meeting.

Ayes: Decker, Rafner, Dill. Motion Carried: 3:0:0.

Chairperson Dill adjourned the meeting at 3:15 P.M.

The next Regular Board Meeting will be at 2:30 P.M. on September 13, 2018 at the Del Mar Union School District Office located at 11232 El Camino Real, San Diego, CA.

Approved at September 13, 2018 Board Meeting by vote:


Board Secretary


Date